



US LACROSSE ANNUAL CHAPTER BOARD REPORT

Date: _____ Chapter Name: _____

Chapter President OR person submitting report: _____

List the appropriate Chapter Board member & the constituency they represent:

	Men's rep w/ email	Women's rep w/ email
1. Coaches - High School (1 minimum, 2 maximum from each game)	_____ _____	_____ _____
2. Coaches - College (1 minimum, 2 maximum from each game)	_____ _____	_____ _____
3. Officials (1 representative from each game)	_____	_____
4. Post College Club (1 representative from each game)	_____	_____
5. Athletes (1 representative from each game)	_____	_____
6. At-Large (2 representatives from each game)	_____ _____	_____ _____
7. Youth – (1 min, 2 max from each)	_____	_____

List the Officers of the Chapter's Executive Committee:

President _____

Vice President _____

Secretary _____

Treasurer _____

At-Large _____

Past President _____

Every attempt to represent the women's and men's game equally should be made where possible.

Have you read the Chapter Agreement?

NO

YES

Has the president signed and returned a copy of the Chapter Agreement?

YES

NO

List the following Committee Chairs:

Finance: _____

Events: _____

Membership: _____

Operations: _____

Communications: _____

Other: _____

Fundraising: _____

(Definitions of Committees: Finance: budget process, budget management. Membership: acquisition, retention, service & benefits. Communications: newsletter, hot lines, email news. Fundraising. Events: clinics, tournaments, golf outings, Hall of Fame, play days. Operations: Managed events that occur more than two days – ie: leagues.)

Tentative Calendar of Meetings & Events for upcoming year

Executive Committee meetings
[date]

Board meetings
[date]

(minimum of 4)

(recommended 6)

ANNUAL MEETING DATE: _____

EVENTS
[name & date]

(minimum of 3)

EVENTS CONTINUED...

_____	_____
_____	_____
_____	_____

Chapter status and networking:

1. Have you had at least one conversation with your regions council representative?

YES NO

2. Who is your regions council representative: _____ .

3. Do you find having a regional rep helpful to the chapter?

YES NO

4. Do you pass on the regional chapter newsletter to the rest of your board members?

YES NO

5. Would you find a one-day super regional seminar during the summer/fall about the duties of a US Lacrosse chapter helpful? Would you participate or anyone else from your executive board?

MANDATORY INFORMATION TO INCLUDE W/ THIS BOARD REPORT:

5. Is your chapter separately incorporated? YES NO

If yes, could you please include documentation i.e. your incorporation papers.

If no, this is something the chapter will have to complete as soon as possible. Please reference the Chapter Manual 2007; specifically the section that pertains to becoming separately incorporated. This is different than obtaining a federal employee identification number for 501c3 status.

#

Signature of person who completed this form

date

Signature of chapter president

date

Signature of director of chapter relations

date