

Coaches & Umpires Collegiate Lacrosse Committee

College Match Evaluation Form Policies

College Review Board

This board is made up of two coaches' representatives and two umpires' representatives. The "Coaches and Umpires Collegiate Lacrosse Committee" will select the Representatives, and the Chair, of the College Review Board.

2006 Chairperson: Jenn Harpel

Umpires Representatives: Joan Wagner cj_wags@yahoo.com and Marge Garinger mgaringer@aol.com

Coaches Representatives: Jenn Harpel jharpel@iwlca.org and Melissa Falen mfalen@ndm.edu

Purpose

To address positive and negative concerns regarding the conduct of coaches/umpires/institutions within the women's collegiate game.

Keeping in mind the code of conduct policies of the governing bodies (WDOC, IWLCA, and USLacrosse), the College Review Board representing the "Coaches and Umpires Collegiate Lacrosse Committee" will respond to concerns/gratitude's presented to them on the "Collegiate Match Evaluation Form" (CMEF). This form is intended to create a way for coaches and umpires to express frustration or extreme gratitude. The College Review Board is intended to determine causes of concerns and to help facilitate a growth/positive outcome.

(This form will not replace the "US Lacrosse Code of Ethical Conduct" grievance procedures established by the Women's Division Officials Council.)

Format for the College Review Board to Respond to Forms Submitted

1. The Chair of the College Review Board will review forms submitted.
2. The Chair will disseminate the CMEF to all College Review Board members with suggestions for an avenue to respond.
3. The committee will agree on the response.
4. An Umpires' Representative will contact any umpire involved in the grievance/gratitude, and a Coaches' Representative will contact any coach involved in the grievance/gratitude, unless otherwise decided upon by the College Review Board.
5. Submitted forms will be acknowledged in a timely manner by a receipt.
6. Everyone involved in the form will receive in a timely manner a notice of outcome and be informed of all communications.
7. After an individual has had two (2) negative forms filed with the College Review Board, and after the individual has received two (2) contacts by the College Review Board, the College Review Board could decide to contact the school athletic administrator or the Officials Council Ethics Committee regarding the conduct in question. The goal of this form is to nip negative situations in the bud before more formal actions must be taken as well as provide a venue for acknowledging superior performance.

Posting of the "College Match Evaluation Form"

The form will be distributed by the US Lacrosse Women's Division Official Council to all local umpiring boards. It will also become part of the "Umpire's Manual". The IWLCA and USLacrosse WDCC will distribute the form to all of the collegiate coaches. The form will also be available via the IWLCA and USLacrosse WDOC and WDCC web sites.

Means to Submit "College Match Evaluation Forms"

Mail or e-mail to Jenn Harpel • 21 Winchelsea Court, Rehoboth Beach, DE 19971 • Fax: 302.227.6525

Coaches & Umpires Collegiate Lacrosse Committee

College Match Evaluation Form

Your Name: _____
 Phone: _____
 E-mail: _____
 Institution: _____

Date of Event:		This Form Completed by (check one box):				
Site and Name of Event:		Umpire	School Administrator	NCAA or USL Staff	Coach	Please give detailed information on your role below (e.g. visiting coach, home SWA, neutral administrator, umpire, etc.)
Site:	Excellent	Good	Fair	Poor	Comments (if "Poor", required)	
Directions						
Parking						
Locker rooms						
Scorers table						
Field/Goal condition						
Defined Spectator Area						
Field Markings						
Field Size						
Space behind goal line						
Crowd control						
Game Management:	Excellent	Good	Fair	Poor	Comments (if "Poor", required)	
Greeted on arrival						
Scorer/Timer present						
Paperwork in Order						
Sports Medicine						
Scoreboard/Time control						
Administrator present						
Post-game procedures						
Security for Umpires						
Sports Information avail.						
Administrator present						
Umpire Name:	Excellent	Good	Fair	Poor	Comments (if "Poor", required)	
Punctuality						
Appearance						
Consistency						
Fitness						
Field/Equip. check						
Captains meeting						
Communication w/partner						
Knowledge of rules						
Control/Flow of game						
Comportment						
Coach's Name:	Excellent	Good	Fair	Poor	Comments (if "Poor", required)	
Comportment: Before match						
During match						
After match						
Verbal behavior						
Physical behavior						
Leadership of Team						
Behavior of Players						
Behavior of Staff						
Other:						

Please submit this form within 5 days of the event. Feel free to attach more information.
 Submit to: **Jenn Harpel • 21 Winchelsea Court, Rehoboth Beach, DE 19971 • Fax: 302.227.6525**